



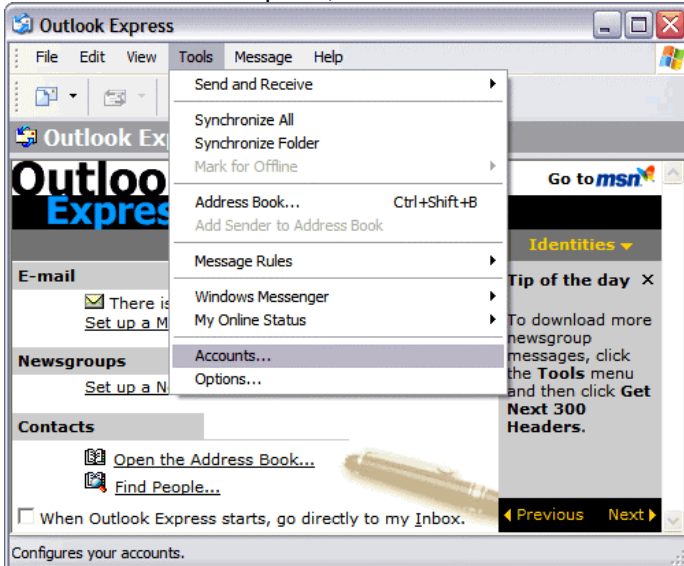
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Setting Up Your E-mail in MS Outlook Express

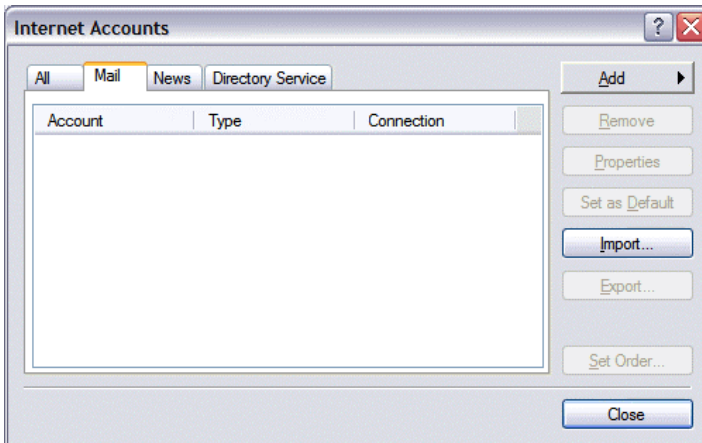
This tutorial shows you how to set up Microsoft Outlook Express to work with your e-mail account. This tutorial focuses on setting up Microsoft Outlook Express 6, but these settings are similar in other versions of Microsoft Outlook Express. You can set up previous versions of Microsoft Outlook Express by using the settings in this tutorial.

To Set Up Your E-mail Account in Microsoft Outlook Express

1. In Microsoft Outlook Express, select Tools > Accounts.



2. Select the "Mail" tab in the Internet Accounts window and click "Add."





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3. Enter your full name and click Next.

The screenshot shows the 'Your Name' step of the Internet Connection Wizard. The window title is 'Internet Connection Wizard'. The main heading is 'Your Name'. Below the heading, there is a text box containing 'Jane Smith'. To the right of the text box is a mouse cursor icon. Below the text box, there is a small text block: 'When you send e-mail, your name will appear in the From field of the outgoing message. Type your name as you would like it to appear.' Below this, there is a label 'Display name:' followed by the text box 'Jane Smith' and an example 'For example: John Smith'. At the bottom of the window, there are three buttons: '< Back', 'Next >', and 'Cancel'.

4. Enter your e-mail address and click Next.

The screenshot shows the 'Internet E-mail Address' step of the Internet Connection Wizard. The window title is 'Internet Connection Wizard'. The main heading is 'Internet E-mail Address'. Below the heading, there is a text box containing 'jsmith@coolexample.com'. To the right of the text box is a mouse cursor icon. Below the text box, there is a small text block: 'Your e-mail address is the address other people use to send e-mail messages to you.' Below this, there is a label 'E-mail address:' followed by the text box 'jsmith@coolexample.com' and an example 'For example: someone@microsoft.com'. At the bottom of the window, there are three buttons: '< Back', 'Next >', and 'Cancel'.

5. On the E-mail Server Names window, enter your information as follows:

My incoming mail server is a
POP3 server
Incoming mail (POP3, IMAP or HTTP) server
pop.secureserver.net
Outgoing mail (SMTP) server
smtpout.secureserver.net

Click Next.



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NOTE: "smtpout.secureserver.net" is an SMTP relay server. In order to use this server to send e-mails, you must first activate SMTP relay on your e-mail account. Log on to your Manage Email Accounts page to set up SMTP relay. If you do not have SMTP relay set up and your Internet Service Provider (ISP) allows it, you can use the outgoing mail server for your Internet Service Provider. Contact your Internet Service Provider to get this setting.

The screenshot shows the 'Internet Connection Wizard' window at the 'E-mail Server Names' step. It includes a dropdown menu for 'My incoming mail server is a' set to 'POP3', a text field for 'Incoming mail (POP3, IMAP or HTTP) server:' containing 'pop.secureserver.net', and a text field for 'Outgoing mail (SMTP) server:' containing 'smtpout.secureserver.net'. Navigation buttons for '< Back', 'Next >', and 'Cancel' are at the bottom.

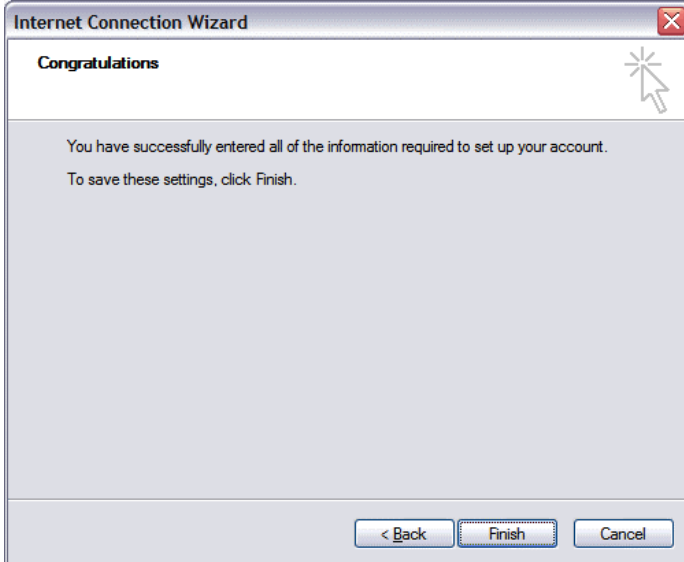
6. Enter your e-mail address for your account name and enter your password. Click Next.

The screenshot shows the 'Internet Connection Wizard' window at the 'Internet Mail Ligon' step. It includes a text field for 'Account name:' containing 'jsmith@coolexample.com', a text field for 'Password:' with masked characters, a checked checkbox for 'Remember password', and an unchecked checkbox for 'Log on using Secure Password Authentication (SPA)'. Navigation buttons for '< Back', 'Next >', and 'Cancel' are at the bottom.

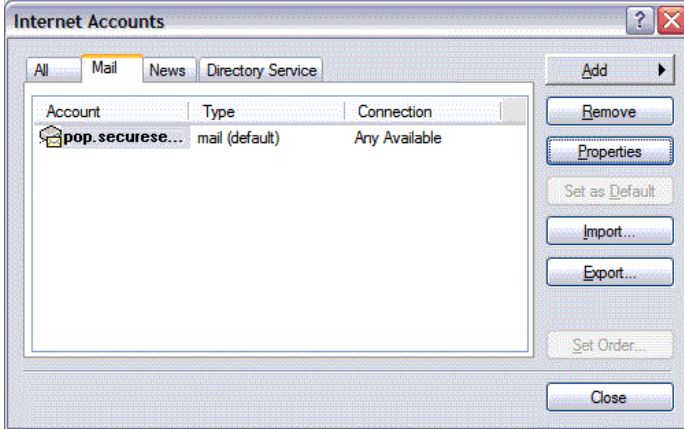


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7. Click Finish.



8. Select the mail account you just created and click "Properties."

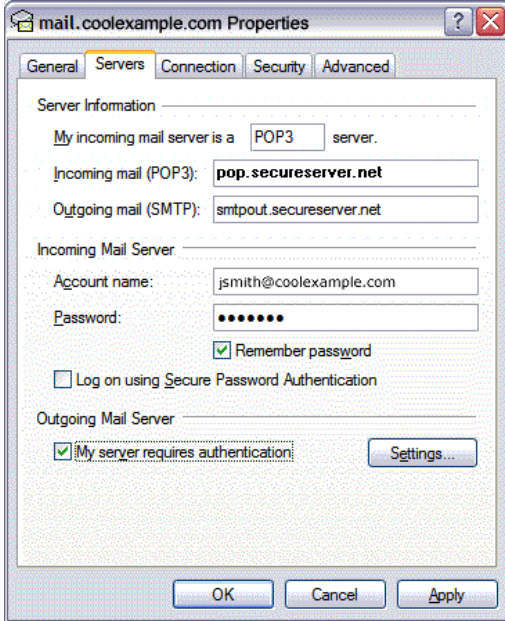


9. In the Properties window, select the Servers tab.



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10. At the bottom of the window, select "My server requires authentication."



11. Select the "Advanced" tab and change the "Outgoing mail (SMTP)" server port number to 80. Click OK.

